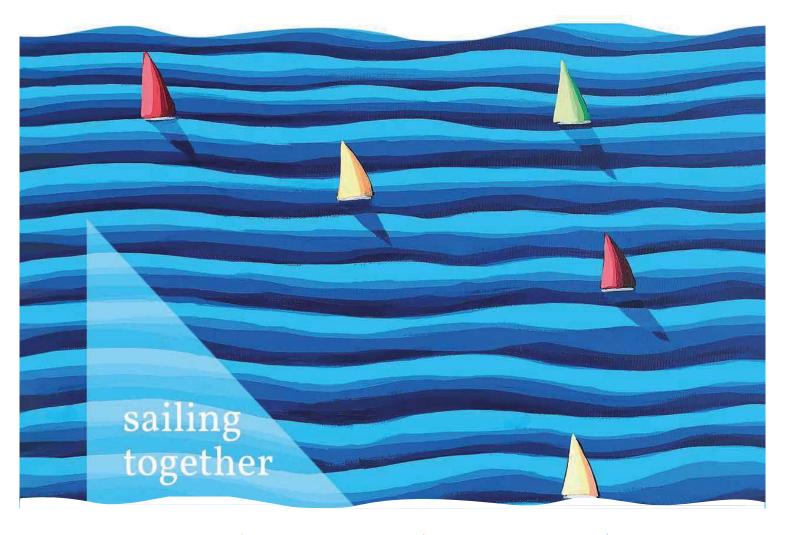


South Baltic



INNOVATIVE

SUSTAINABLE

ATTRACTIVE

ACTIVE

Interreg South Baltic Programme 2021–2027

Checklist to avoid common mistakes in submission of the application

5th call for proposals

WWW.SOUTHBALTIC.EU

Check if your application is well prepared technically! Here's the checklist to help you. Choose the one relevant for the Measure you're applying to!

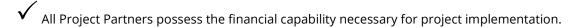
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Measure 1.1

Eligibility points:



- The Lead Partner is eligible according to Programme rules (Programme Manual, chapter III.3.3.3), as are other Project partners (Programme Manual, chapter III.3.3.4).
- ✓ SMEs fulfil the requirement of the definition of a micro-, small- and medium-sized enterprise.
- ✓ SMEs have been operating in the market for a minimum of three years.
- In case of doubts regarding the legal status or the financial, organizational, or administrative capacities, please contact the respective Contact Point.
- ✓ Project contributes to the obligatory indicators:

RCO116 – Jointly developed solutions with at least 2 solutions, and consequently to result indicator RCR104 - Solutions taken up or upscaled by organizations.

AND

RCO14 – Public institutions supported to develop digital services, products, and processes, and consequently to result indicator RCR11 - Users of new and upgraded public digital services, products, and processes

OR

RCO04 - Enterprises with non-financial support.

Admissibility points:

- The attachments are submitted in the system, especially the SAF is attached as an excel file with all tabs.
- ✓ The relevant call for proposals was chosen in WOD.
- ✓ The project's total budget does not exceed 5 million EUR (recommended total budget is between 1 2 million EUR).



The Application Form attached is submitted in the electronic system WOD2021 (CST2021) within the set deadline. It is recommended to check the correctness at **least the day before the application deadline** (CHECK THE CORRECTNESS OF THE APPLICATION FORM button can be used).

Measures 2.1, 2.2, 2.3, 3.1

Eligibility points:



The Lead Partner is eligible according to Programme rules (Programme Manual, chapter III.3.3.3), as are other Project partners (Programme Manual, chapter III.3.3.4).

✓ SMEs fulfil the requirement of the definition of a micro-, small- and medium-sized enterprise.

✓ SMEs have been operating in the market for a minimum of three years.

In case of doubts regarding the legal status or the financial, organizational, or administrative capacities, please contact the respective Contact Point.

✓ Project contributes to the obligatory indicators:

Measure 2.1:

Contribute to RCO84 - Pilot actions developed jointly and implemented in projects

AND

RCO116 – Jointly developed solutions with at least 2 solutions, and consequently to result indicator RCR104 - Solutions taken up or upscaled by organizations.

Measure 2.2, 2.3

RCO116 – Jointly developed solutions with at least 3 solutions, and consequently to result indicator RCR104 - Solutions taken up or upscaled by organizations.

Measure 3.1

RCO77 – Number of cultural and tourism sites supported , and consequently to result indicator RCR77 - Visitors to the cultural and tourism sites supported.

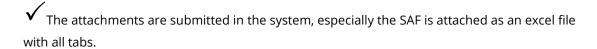
AND

RCO116 – Jointly developed solutions with at least 3 solutions, and consequently to result indicator RCR104 - Solutions taken up or upscaled by organizations.



Admissibility points:

used).



- The relevant call for proposals was chosen in WOD.
- ✓ The project's total budget does not exceed 5 million EUR (recommended total budget is between 1 2 million EUR).
- The Application Form attached is submitted in the electronic system WOD2021 (CST2021) within the set deadline. It is recommended to check the correctness **least the day before the application deadline** (CHECK THE CORRECTNESS OF THE APPLICATION FORM button can be

Measure 4.1

Eligibility points:

- ✓ All Project Partners possess the financial capability necessary for project implementation.
- The Lead Partner is eligible according to Programme rules (Programme Manual, chapter III.3.3.3), as are other Project partners Programme Manual, chapter III.3.3.4.
- SMEs fulfil the requirement of the definition of a micro-, small- and medium-sized enterprise.
- ✓ SMEs have been operating in the market for a minimum of three years.
- In case of doubts regarding the legal status or the financial, organizational, or administrative capacities, please contact the respective Contact Point.
- The project include in the Partnership AT LEAST 15 ORGANISATIONS (PPs and APs), contributing to RCO87 "Organisations cooperating across borders" Programme indicator.
- At least 1/3 of the project partners are newcomers to the Programme.

Admissibility points:

- The attachments are submitted in the system, especially the SAF is attached as an excel file with all tabs. Please note that there is a different SAF template for regular and Small-scale call for proposals, pay attention to pick the correct document up.
- The relevant call for proposals was chosen. Please note that 2 calls for proposals under the Measure 4.1 have been announced, pay attention to pick the correct option up.
- ✓ The project's total budget does not exceed 5 million EUR (recommended total budget is between 1 2 million EUR).
- The Application Form attached is submitted in the electronic system WOD2021 (CST2021)

within the set deadline. It is recommended to check the correctness **least the day before the**



application deadline (CHECK THE CORRECTNESS OF THE APPLICATION FORM button can be used).