

Interreg



Co-funded by
the European Union

South Baltic



INNOVATIVE

SUSTAINABLE

ATTRACTIVE

ACTIVE

Interreg South Baltic Programme 2021–2027

Checklist to avoid common mistakes in submission of the application

3rd Small-scale call for proposals

WWW.SOUTHBALTIC.EU

Check if your application is well prepared technically! Here's the checklist to help you.

Measure 4.1 – Small-scale call for proposals

Eligibility points:

- ✓ All Project Partners possess the financial capability necessary for project implementation.
- ✓ The Lead Partner is eligible according to Programme rules (Programme Manual, chapter III.3.3.3), as are other Project partners Programme Manual, chapter III.3.3.4.
- ✓ SMEs fulfil the requirement of the definition of a micro-, small- and medium-sized enterprise.
- ✓ SMEs have been operating in the market for a minimum of three years.
- ✓ In case of doubts regarding the legal status or the financial, organizational, or administrative capacities, the respective Contact Point has been contacted.
- ✓ The project include in the Partnership AT LEAST 10 ORGANISATIONS (PPs and APs), contributing to RCO87 "Organisations cooperating across borders" Programme indicator.
- ✓ At least 1/3 of the project partners are newcomers to the Programme.

Admissibility points:

- ✓ The attachments are submitted in the system, especially the SAF is attached as an excel file with all tabs. Please note that there is a different SAF template for regular and Small-scale call for proposals, pay attention to pick the correct document up.
- ✓ The relevant call for proposals was chosen. Please note that 2 calls for proposals under the Measure 4.1 have been announced, pay attention to pick the correct option up.
- ✓ The project's total budget does not exceed 200 000,00 EUR.
- ✓ The Application Form attached is submitted in the electronic system WOD2021 (CST2021)

within the set deadline. It is recommended to check the correctness **least the day before the**

application deadline (CHECK THE CORRECTNESS OF THE APPLICATION FORM button can be used).