

South Baltic



INNOVATIVE

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ATTRACTIVE

ACTIVE

Interreg South Baltic Programme 2021–2027

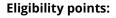
Checklist to avoid common mistakes in submission of the application

3rd Small-scale call for proposals

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Check if your application is well prepared technically! Here's the checklist to help you.

Measure 4.1 - Small-scale call for proposals



- ✓ All Project Partners possess the financial capability necessary for project implementation.
- The Lead Partner is eligible according to Programme rules (Programme Manual, chapter III.3.3.3), as are other Project partners Programme Manual, chapter III.3.3.4.
- SMEs fulfil the requirement of the definition of a micro-, small- and medium-sized enterprise.
- ✓ SMEs have been operating in the market for a minimum of three years.
- In case of doubts regarding the legal status or the financial, organizational, or administrative capacities, the respective Contact Point has been contacted.
- The project include in the Partnership AT LEAST 10 ORGANISATIONS (PPs and APs), contributing to RCO87 "Organisations cooperating across borders" Programme indicator.
- ✓ At least 1/3 of the project partners are newcomers to the Programme.

Admissibility points:

- The attachments are submitted in the system, especially the SAF is attached as an excel file with all tabs. Please note that there is a different SAF template for regular and Small-scale call for proposals, pay attention to pick the correct document up.
- The relevant call for proposals was chosen. Please note that 2 calls for proposals under the Measure 4.1 have been announced, pay attention to pick the correct option up.
- ✓ The project's total budget does not exceed 200 000,00 EUR.
- The Application Form attached is submitted in the electronic system WOD2021 (CST2021)

within the set deadline. It is recommended to check the correctness least the day before the



application deadline (CHECK THE CORRECTNESS OF THE APPLICATION FORM button can be used).