

The Minutes from the written procedure of the Monitoring Committee

22 August 2025 – 05 September 2025

In accordance with the Article 9 of the Rules of Procedures of the Monitoring Committee, the written procedure was held from 22 August 2025 until 05 September 2025. The following issue was subject to the Monitoring Committee decision:

- ▶ approval of the changes in the Programme Manual and its Annexes;
- ▶ approval of the Terms of Reference for the 3rd Small-scale projects call for proposals.

RE: 1. Background information on changes in the Programme Manual and its Annexes:

As presented in the email sent to the MC on 17 July 2025, the JS checked the possibility of not rejecting the entire project proposal on the stage of eligibility checks if an ineligible project partner is detected in the partnership.

Since no objection has been received to the proposal presented in the email, a change in the relevant assessment criterion, as well as improvements in the Admissibility&Eligibility checks procedure have been introduced to the Programme Manual and its Annexes. Further minor changes related to implementation rules are proposed in the documents as well. The overview table summarizes all proposed changes to the PM and its Annexes.

RE: 2. Background information on Terms of Reference for the 3rd Small-scale projects call for proposals:

The concept of the 3rd Small-scale projects call was presented to the MC during the meeting on 17-18 June 2025. Main provisions of the Terms of Reference for the 3rd Small-scale projects call are based on the previous Small-scale projects calls. Additionally, further call specific requirements accepted during the MC meeting were included to the ToR:

- The whole project partnership (project + associated partners) must include at least 10 organisations.
- At least 1/3 of project partners in the project shall be newcomers to the Interreg South Baltic Programme 2021-2027.

Further minor technical updates were introduced in the ToR compared to the previous calls.

Recommendation:

The proposal to the MC was to approve the proposed changes to the Programme Manual and its Annexes and the Terms of Reference for the 3rd Small-scale projects call.

Outcome of the written procedure

The Swedish delegation approved the changes as proposed.

The Danish delegation approved the changes as proposed.

The joint delegation of Euroregions approved the changes as proposed.

The Lithuanian delegation approved the changes as proposed.

The Polish delegation approved the changes as proposed.

The German delegation approved the changes as proposed.

Decision

The proposed changes to the Programme Manual and its Annexes and the Terms of Reference for the 3rd Small-scale projects call has been approved by the Monitoring Committee.