

Providing personal data is voluntary, however obligatory to participate in the Annual Event 2023 of the Interreg South Baltic Programme 2021-2027

The Annual Event 2023 will be photographed in order to carry out promotional activities as part of the Interreg South Baltic Programme 2021-2027

- I declare that I have become acquainted with the Rules of the Annual Event 2023
and I accept all statements which it includes.

Rules of the Annual Event 2023 of the Interreg South Baltic Programme 2021-2027

§1

General provisions

1. The purpose of the Rules is to define the terms of participation in the Annual Event 2023 of the Interreg South Baltic Programme 2021-2027, hereinafter "Annual Event", organised on 24-25 October 2023 in Växjö, Elite Park Hotel.
2. The Rules are addressed to all participants of the Annual Event. Each participant of the Annual Event is obliged to adhere to the provisions of these rules.
3. The Annual Event objectives are networking and integration, as well as steering development of good quality projects.
4. The Rules are available in the Joint Secretariat of the Interreg South Baltic Programme, as well as on the organiser's website: www.southbaltic.eu.

5. The organiser of the Annual Event is the Joint Secretariat of the Interreg South Baltic Programme 2021-2027 located in Gdańsk, Poland, Plac Porozumienia Gdańskiego 1, hereinafter "organiser". The Joint Secretariat operate within the Center of European Projects located in Warsaw, Poland 39A Domaniewska Street.
6. The Annual Event is an open event. Everyone can participate in it.
7. Persons under 18 years of age participate in the Annual Event only under parent's or legal guardian's care. The organisers accept no responsibility of persons under 18 years of age.
8. Participation in the Annual Event is free of charge.
9. Filling in and sending the registration form as well as reading and accepting these Rules are obligatory to take part in the Annual Event. Registration forms can be sent until 16.10.2023. The number of places is limited.
10. The registration form mentioned in paragraph 1, point 9 contains the name and surname, an e-mail address, the name of the institution, the project title, dietary requirements, disability requirements, and the workshop choice.
11. Persons who reported their participation in the Annual Event according to the paragraph 1, point 9 and received confirmation by email, are called "Participants".
12. A participant can resign from taking part in the Annual Event any time.

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Rules to respect during the Annual Event

1. The Annual Event is organised on 24-25 October 2023, however on 24 October sightseeing of Växjö (3 PM-5 PM) and networking dinner (7 PM-9 PM), both optional, are planned and the main event is planned for 25 October 2023, starting from 10 AM until 4:30 PM CET.

2. The Annual Event is organised in Elite Park Hotel Växjö and has a form of an on-site conference with networking activities and workshops.
3. The agenda and other details of the Annual Event are available on the organiser's website: www.southbaltic.eu. The organiser reserves the right to change the programme of the event.

§3

Processing of personal data

1. The administrator of data of participants of the Annual Event is the Center of European Projects (CPE) located in Warsaw, Poland, 39A Domaniewska Street. In matters related to your data you can contact the Inspector of Data Protection electronically at the following e-mail address: iod@cpe.gov.pl or by post to the address given above.
2. Personal data are processed in accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, GDPR) (OJ L 119, 4.5.2016, pp. 1–88). The legal basis are: Article 6 (1) point b (accepting the Rules) and point c (processing data for the purpose of legal obligations on the administrator) and point f (the legitimate interest of the Administrator consisting in photographic documentation of Annual Event) of the GDPR.
3. The Annual Event will be photographed to carry out promotional activities. Photos can be used and disseminated through the Programme's paper publications, website or social networks, multimedia presentations of the Programme made as part of promotional and archiving activities of the Interreg South Baltic Programme 2021-2027.
4. Personal data of the participants will be processed only for the purpose of organising or promoting the Annual Event. The personal data of the participants will be processed by trained and authorised employees of the

administrator. They can also be made available to recipients authorised under the applicable law (e.g. control authorities).

5. Personal data will be stored for a period of 10 years, starting from the end date of Technical Assistance settlement within the Interreg South Baltic Programme.
6. Each participant has the right to access his/her personal data, request to revise it, remove or limit the scope of processing, to object to processing of your personal data, to transfer your personal data. To execute your rights, please contact Inspector of Data Protection personally or by e-mail given in paragraph 3, point 1.
7. Each participant has the right to lodge a complaint to the President of the Office for Personal Data Protection when he/she finds a violation in the processing of your personal data.
8. Personal data will not be transferred outside the European Economic Area. The data is not subject to the process of automated decision making or profiling.

§4

Final provisions

1. The organiser has the right to change the Rules of the Annual Event at any time. The participants will be notified about the change of the Rules.
2. In matters not covered by these Rules, the provisions of the Civil Code shall apply.

/Gdańsk, Poland, 2023-10-03/