



European
Regional
Development
Fund

WEBINAR on 3rd Seed money call

23 September 2021



SME
development



Sustainable
tourism



Green
technologies



Sustainable
transport



Skilled
labour force



Cooperation
capacity building



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Introduction

- Aim of the call: to facilitate **preparation of projects for future Programme** (2021-2027)
- Proposals developed within Seed money facility should **address future Programme Priorities and Measures**
- Seed money projects are financed from the current ISBP thus must be **developed under current SOs***

*except of SO4.1 due to lack of available funding



Available funding (indicative)

Specific Objective	Available total budget (in EUR)*
SO 1.1 Internationalisation of SMEs	166 170 EUR
SO 1.2 Innovation capacity	213 212 EUR
SO 2.1 Sustainable tourism	100 720 EUR
SO 2.2 Green technologies	123 553 EUR
SO 3.1 Sustainable transport	56 222 EUR
SO 5.1 Cooperation capacity building	220 120 EUR
TOTAL	879 997 EUR

*indicative, as of Q3 2021



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Seed money projects – general set up

- **Activities:** meetings, workshops, desk research etc.
compiled in 1 work package
- **Partnership:** at least **two partners** from **two different Member States** of the Programme area (partnership agreement has to be signed)
- Eligibility criteria for PPs and requirements for acting as a lead partner defined in the Programme Manual (chapter III.2)



2 obligatory outputs (to be delivered with the project progress report):

- Output 1: **Project concept paper**, including:
 - ❑ state of play in the field addressed
 - ❑ future regular project set up
 - ❑ contribution to the ISBP 2021-2027 result and output indicators OR explanation of reasons for not applying within ISBP 2021-2027
 - ❑ risk analysis

Obligatory 'project concept paper' template is provided in the application pack



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Seed money projects – obligatory outputs

- Output 2: **Cross-border workshop**
 - ❑ working on the project concept, networking, building partnership for future regular project
 - ❑ on-site OR on-line event (different lump sums applies, format of the event already defined in the SM Application Form)
 - ❑ report from the workshop to be concluded (incl. agenda, no. of participants, list of institutions' representatives attending the workshop, summary of workshop)

No cross-border workshop report template is provided by the Programme



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SM project duration and budget

- Implementation time: **up to 4 months**
 - ❑ Project implementation may start after the decision of the MC (expected on 7 February 2022)
 - ❑ end date not later than 31 October 2022
 - Total budget: **40 000,00€ OR 32 000,00€** (lump sum payments), depending on the cross-border workshop format
 - ❑ Output 1: Project concept paper: 25 000,00 EUR
 - ❑ Output 2: Cross-border workshop:
 - on-site event (covers also combined form of traditional meeting + online streaming): 15 000,00 EUR
- OR
- online event: 7 000,00 EUR

Lump sum application

- the project partners **do not have to submit supporting financial documents** in order to receive reimbursement
- relevant EU and national regulations must be obeyed, including storing the documents related to project implementation
- independently from using lump sums, **public procurement procedures must be carried out and obeyed** (the incurred costs and supporting documents will not be checked during the verification of project reports)
- it is not allowed to develop (outsource) an entire output through public procurement

SM project co-financing

- Total seed money project budget is 32 000,00€ **OR** 40 000,00€, thus ERDF co-financing to a SM project is between **24 000,00€ – 34 000,00€** of the ERDF co - financing, depending on the co-financing rate
 - partners from Poland, Lithuania and Germany can receive up to 85% of ERDF co-financing
 - partners from Denmark and Sweden can receive up to 75% of ERDF co-financing
- SM project partners are expected to complement their grants with their own contributions (not coming from EU sources)
- SM projects are exempted from state aid regime

SM project costs vs. future project budget

- ideas developed under the seed money facility will not be eligible to claim preparation costs within the projects submitted in regular calls for proposals under Interreg South Baltic Programme 2021-2027



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Application procedure and deadlines

- lead partner submits the application on behalf of the SM project partnership
- application pack available on Programme website www.southbaltic.eu/seed-money
- documents to be submitted:
 - seed money Application Form in Excel format
 - confirmation page of the seed money Application Form signed by the lead partner*
 - signed Project Partner Declarations of all partners, including the lead partner*

*Signed document means here a document with certified electronic signature OR a scan of handwritten signed document



Application procedure and deadlines

- applications must be completed in English
- documents must be submitted electronically to

seed-money@southbaltic.eu

until **5 November 2021, 4.00 p.m.** CET at the latest



Project selection

- decision on selection for funding of seed money project proposals is taken by **the Monitoring Committee of the Interreg South Baltic Programme 2014-2020**
- Applications are subjected to formal and eligibility assessment and quality assessment, carried out by the Joint Secretariat (JS)
 - formal and eligibility criteria listed in **Term of Reference**
 - **Quality assessment criteria:**
 - ✓ context of SM project and compliance to one of the Programme Measures of the ISBP 2021 – 2027
 - ✓ quality and adequateness of the work plan of the seed money project (covering also joint development, joint implementation, joint staffing)
 - ✓ budget quality (correct application of lump sums, value for money, joint financing)



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Project selection and contracting

- the **Monitoring Committee's decision on the approval** of the submitted seed money projects proposals is expected on

7 February 2022

- lead partner is obliged to sign the Subsidy Contract in order to receive subsidy from the ERDF
- contracting process is managed by JS
- Subsidy Contract is signed between the Polish Ministry of Development Funds and Regional Policy (acting as the Managing Authority for the Programme) and the lead partner of the approved seed money project

Reporting to the Programme

- reporting done **via SL2014 system, FLC controllers** involved (partners from decentralized FLC system should subcontract the service)
- **in 15 days after project completion** a lead partner and project partners submit partner progress reports to relevant First Level Controller for verification
- **one project progress report** (final project progress report) to be submitted to JS (max. deadline is 120 days after the project end date)
- along with the report, each project partnership is obliged to deliver the evidence for achievement of two project outputs (a project concept paper and a report from cross-border workshop)



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Lump sum application and reimbursement

- the JS will carry out **quality check on the delivered outputs** (project concept paper and report from the cross-border workshop) against the **pre-defined requirements** (defined in ToR, section 2.2)
- if a respective output is delivered and complies with the requirements, the project receives **100% of the planned lump sum** as reimbursement
- if the project fails to deliver one or both outputs, or the delivered output(s) does not comply with the pre-defined requirements, the project receives **0% of the planned lump sum**

Main deviations in comparison to regular projects

- only 1 work package
- no need to contribute to Programme output indicators
- it is not possible to introduce changes to project outputs, they should be delivered as defined in the Subsidy Contract/seed money Application Form
- SM project budget and reimbursement based on **lump sums INSTEAD OF the real costs** (e.g. no closure costs, no investment costs)
- SM projects exempted from publicity measures related to communication of project results, delivering success story, mid-term review
- unless specified otherwise in the Terms of Reference, all seed money projects are obliged to follow the rules of the ISBP 2014 – 2020 as defined in the Programme Manual

Time frame of the seed money facility

Actions	Date
Announcement of the call for seed money projects	13 September 2021
Deadline for the submission of proposals	5 November 2021
Assessment of submitted proposals	November 2021 – January 2022
Decision of the Monitoring Committee	7 February 2022
Conclusion of Subsidy Contracts	April - May 2022
Implementation of the seed money projects	4 months, projects ending not later than 31 October 2022
Final progress report to be delivered to the JS	120 days after the end of the project, not later than 28 February 2023*

* in order to speed up the reimbursement process and due to the simplified method of reporting, it is recommended for project partners to agree with relevant FLC on earlier, than defined in the Programme Manual (90 days), partner progress report verification deadline



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It is time for....



... and answers



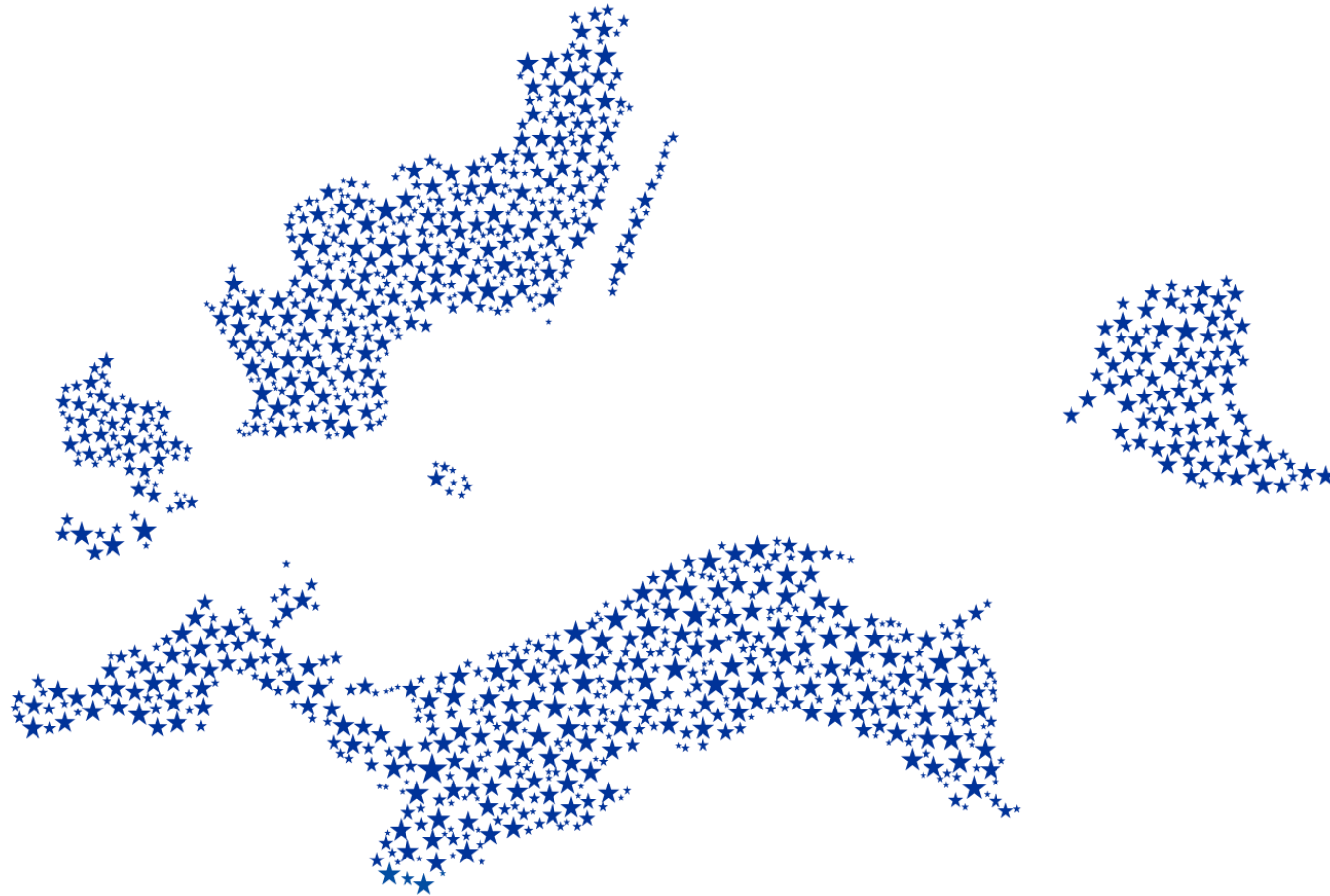
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Thank you!