



## **INTERREG SOUTH BALTIC PROGRAMME 2014-2020**

1st Mini call for proposals for ongoing projects

**2 November 2020 – 16 December 2020**

### **GUIDELINES ON HOW TO PREPARE THE APPLICATION PACKAGE**

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# 1. General Information

## 1.1. Introduction

The following guidelines provide practical advice for applicants on how to prepare the application package within the framework of the 1<sup>st</sup> Mini call for proposals in the Interreg South Baltic Programme 2014-2020. Please note that they refer to the procedures and documents for the Mini call for Proposals only, held from 2 November to 16 December 2020. The instructions might not be applicable for later calls, as requirements and documents can be changed.

Comprehensive background information on formal and quality features for projects wishing to apply to the Interreg South Baltic Programme can be found in the Announcement of the Mini call for Proposals of the Interreg South Baltic Programme. It consists of the information on available funding in the Specific Objectives and the specific requirements of the call.

In case of any further questions or problems concerning the process of filling in the Application Form and general issues related to your Application, please do not hesitate to contact the Project Officers at the Joint Secretariat of the Interreg South Baltic Programme 2014-2020. Contact details can be found on the website of the Programme: <https://southbaltic.eu/joint-secretariat>.

## 1.2. Parts of the application

The Mini call for proposals, held during the period 2 November - 16 December 2020 is addressed only to ongoing Interreg South Baltic projects which are under implementation for the period enabling to implement and finalise the Annexing procedure. It is assumed that all annexes resulting from the Mini call extensions are signed by the end of June 2021. The Mini call is open for projects within all Specific Objectives. The overall purpose of the call is to mitigate negative consequences of COVID-19 pandemic as well as to create additional opportunity for projects to enhance their final results and their impacts on the Programme Area. The application process has been simplified and is based on a "Request for changes" procedure. Therefore, instead of a regular Excel Application form, two other documents are to be used while submitting the application:

- a **Mini call application form** (a **Word File**), in which the applicants should describe their plans to alter the project,

- a **Mini call budget tool** (an **Excel file**), in which the applicants should present the breakdown of the project budget between work packages, budget lines and partners. The information should include the original project budget as well as the additional funding the project is applying for.

The application package must be sent via SL2014 correspondence (message format) by 16 December 2020, 23:59 CET at the latest. If technical problems occur in SL2014 the application may be submitted via email to [application@southbaltic.eu](mailto:application@southbaltic.eu) within the indicated deadline. The application package must include:

- the completed **Mini call application form** (a **Word file** and - if the application is submitted via email - a **readable scan** of the signed and stamped (where applicable) printout);
- the **Mini call budget tool** (as a separate **Excel file**);
- readable **scans** of signed and stamped (where applicable) **Project Partner Declarations** for all partners (incl. lead partner) where the eligible budget increases as a result of the requested project changes, including new, additional partners;
- readable **scans** of signed and stamped (where applicable) **Letters of Commitment** for all associated partners added as a result of the requested project changes;
- readable **scans** of **Letter of dedication and support from EUSBSR Policy Area/ Horizontal Action Coordinator** (if requested project changes are of high relevance to the Policy Area/Horizontal Action of EUSBSR and the project was not previously supported by EUSBSR Policy Area/Horizontal Action Coordinator).

Applicants are allowed to send up to five pages of supplementing documents. Some additional documents may be required by the Joint Secretariat if specific character of project changes necessitates additional information before approval.

It is necessary that applicants submit all required documents in the requested format, using the templates mentioned above. All information must be provided in English as the official working language of the South Baltic Programme.

## 2. Completing the application Documents

### 2.1. Completing the Mini call application form

The content of the application must be elaborated in the Mini call application form. In the form it is obligatory to complete the tables and cells marked with “\*”.

Project acronym (the original project acronym shall not be changed)*	
Lead partner*	
Type of project changes to be introduced in the extended project (multiple choice)*	Please tick the relevant: <input type="checkbox"/> Budget changes <input type="checkbox"/> Changes to the project activities <input type="checkbox"/> Changes to the project main outputs and deliverables <input type="checkbox"/> Changes to the work plan and project spending plan <input type="checkbox"/> Prolongation of the project implementation time <input type="checkbox"/> Partnership <input type="checkbox"/> Other changes
Amount of requested additional ERDF (EUR)*	
Amount of requested additional total eligible budget (EUR)*	
Requested length of prolongation (number of months)	
Duration of the project after the extension*	
Contact person (name, surname and email address)*	
Please make sure that the completed form does not exceed 16 pages! <b>Please do not delete any table. If a table is not applicable, please insert “not applicable” to the textbox.</b>	

Please provide the project acronym and the lead partner’s official name in English in the relevant cells. Please be aware that the project acronym the lead partner institution must not change in result of the project extension process.

Please tick all relevant changes that are included in the Mini call application in the “Type of the project changes to be introduced in the extended project” field.

Please provide the “Amount of requested additional ERDF” and the “Amount of requested additional total eligible budget”. Both values shall be provided in EUR up to two decimals. These values are automatically calculated in the Mini call budget reallocation tool in the “Budget changes” table on the “Calculation of reallocation” sheet.

Please provide the duration (start date – date of project completion) of the project after the extension. If prolongation is not requested in the framework of the Mini call application this is the original duration of the project. If prolongation is included into the Mini call application, please provide the new duration in this cell as well as the requested length of prolongation (number of months) in the relevant cell. Please note that projects shall be finalised till 31 December 2023 the latest.

Please provide the lead partner’s “Contact person” and his/her email address.

**Description of the content of changes proposed. What is going to be changed and how? \***

In the area below please describe in details the scope of changes proposed to the project. Please take into account the cross-border effects of the proposed activities.

Under this section please describe the scope of changes proposed in the project. The changes must be described comprehensively on project level. The cross-border effects of the changes must be also taken into consideration and relevant information about it must be provided. Please indicate if the changes are planned to be implemented in a new work package, thus the number of work packages increases in the project. The maximum number of work packages in the project is 6 (including WP1 – Management and coordination and WP2 – Communication and dissemination).

**Partnership in implementing the Mini call component\*** (please list all partners taking part in the extension - from original partnership and newly added partners - below).

**New partners** (Please provide justification below for the involvement of new partners. Why the involvement of the new partner is valuable for the project? What are the competences and the experience of the partner?)

**Partners not taking part in project extension** (In case of partners not taking part in the extended project activities please provide information about how the negative effects will be overcome and how the cross-border character of the project will be ensured).

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In the “Partnership in implementing the Mini call component” cell please list the project partners participating in the project implementation after the changes requested in the framework of the Mini call application. Please provide the name of the partners’ in English and partner number as it is in the original Application Form. For new partners involved in the project please give the subsequent number in the List of partners.

In the “New partners” section a justification for the involvement of new partners shall be described. Please provide information about the competences and the experience of the new partner and about the positive impact on the project implementation and on the Programme Area caused by the involvement of a new partner.

If not all project partner(s) from original partnership are willing to take part in the project implementation the project extension please provide information how the negative effects will be overcome. Please also describe how the cross-border character of the project will be ensured.

Changes to the planned project main outputs (insert or delete rows if necessary)							
Project main output (number and name)	Revised main output description	Planned value after the project (as in the AF)	New value after the project	Revised target group description	Planned target group quantification (as in the AF)	New target group quantification	Revised durability of main output

In this table please provide information about changes in existing outputs.

Please insert the “Project main output number and name” as in the Application form.

If the description of the output changes, please provide the “Revised main output description” (max 750 characters). The description should contain information about the nature of the main output and its coherence with the project objective.

Please insert the “Planned value after the project” as it is in the AF.

Please provide information about the “New value after the project”. The value must be equal to or higher than the planned value.

In case the target groups of the output change, please provide information in the “Revised target group description” cell (max. 350 characters). The description should contain information about who will use the main output and how the needs of the target group are addressed by the output.

Please insert the “Planned target group quantification” as it is in the AF.

Please provide information about the “New target group quantification after changes. The value must be equal to or higher than the planned value.

In case imposing a change in the durability of the output please provide information in the “Revised durability of the main output” cell (max. 550 characters). Applicants should describe how the output will be used by project partners after the project ends. Detailed measures (including institutional structures, financial resources, policy improvements, etc.) should be taken during and after project implementation to ensure the durability and described respectively.

<b>Introduction of new project main outputs</b> (insert or delete rows if necessary)							
Programme output indicator	Project main output (number and name)	Main output description	Planned value after the project	Measurement unit	Target group description	Target group quantification	Durability of main output

Please complete this table in case of introducing new Project main outputs. Please note that the maximum amount of main outputs cannot exceed 4 in one project.

Please provide the relevant “Programme output indicator”. Information about Programme output indicators can be found in the Cooperation Programme, available at <https://southbaltic.eu/cooperation-programme>. Programme output indicators can be chosen only from the relevant Specific Objective.

Please insert the “Project main output number and name” to the relevant cell. Please give the subsequent number from the list of the project main outputs.

Please provide the “Main output description” in the relevant cell (max. 750 characters). The description should contain information about the nature of the main output and its coherence with the project objective.



Please provide the output's "Planned value after the project".

Please provide the "Measurement unit". The measurement unit of the project main output should correspond with the measurement unit of the Programme output indicators (e.g. if the Programme output indicator is a 'number', then project's main output measurement unit should be a number as well).

Please provide "Target group description" in relation to the target groups (max. 350 characters). The description should contain information about who will use the main output and how the needs of the target group are addressed by the output.

Please provide the "Target group quantification" in the relevant cell.

In the field 'Durability of the main output' (max. 550 characters) the Applicants should describe how the output will be used by project partners after the project ends. Detailed measures (including institutional structures, financial resources, policy improvements, etc.) should be taken during and after project implementation to ensure the durability and described respectively..

<b>Changes to planned project deliverables</b> (insert or delete rows if necessary)			
<b>Deliverable number and name</b>	<b>Description of the deliverable</b>	<b>Planned target value (as in the AF)</b>	<b>New target value</b>

Use this table only for describing changes to planned deliverables.

Please provide the "Deliverable number and name" in the relevant cell.

Please provide the revised "Description of the deliverable" (max. 350 characters).

Please provide the "Planned target value" value of the deliverable as it is in the Application Form.

Please provide the "New target value" of the deliverable after the changes.

<b>Introduction of new deliverables</b> (insert or delete rows if necessary)			
<b>Deliverable number and name</b>	<b>Description of the deliverable</b>	<b>Planned target value</b>	<b>Source of verification</b>

Please provide information about “Introduction of new deliverables” in this table. Please note that the maximum amount of deliverables in one project is 10.

Please insert the “Deliverable number and name” to the relevant cell. For new deliverables please give the subsequent number (e.g. Deliverable 4.3 in the List of deliverables in the relevant work package (max. 110 characters).

Please provide the “Description of the deliverable” (max. 350 characters).

Please indicate the “Source of verification” (max. 100 characters).

<b>Changes to project activities</b> (please indicate new and revised activities, delete or insert rows if necessary)			
<b>Activity number</b>	<b>Activity name</b>	<b>Description of the activity</b>	<b>List of deliverables (number) the activity contributes to</b>
<b>Revised activities</b>			
<b>New activities</b>			

In the “Changes to project activities” table please provide information about new as well as about revised project activities. The maximum number of activities under each WP is 10 (exceptions – 6 activities in WP1, 9 activities in WP2). An activity is a group of tasks performed to achieve deliverable and main output.

Please provide the “Activity number” (e.g. Act 4.5). In case of new activities please provide the subsequent number in the List of activities in relevant work package.

The “Activity name” (max 100 characters) should be short, concise and clearly reflect the activity’s nature.

The “Description of the activity” can include quantification (e.g. 3 workshops) when applicable (max. 300 characters).

Please provide information about the “List of deliverables (number) the activity contributes to”. An activity can contribute to deliverables only from the same work package. One activity can contribute to more than one deliverable, but it is not a must.

**Description of the background of the proposed changes.\***

**Why these changes are proposed and what is expected to be achieved by those activities?**

In the area below please describe the rationale and effects of the proposed changes.

Under this section please describe the rationale for the proposed changes. The relevant justification of the proposed changes shall be provided. The project extension should address at least one of the followings:

- The mitigation of negative consequences of COVID-19 pandemic in the support area,
- The mitigation of negative consequences of COVID-19 pandemic on project implementation,
- Extending the project’s scope in order to create added value.

Please inform about the added value that is expected as a result of the project extension and how the proposed extension relates to project objectives.

In case a stronger connection to strategies at regional or national level or the EUSBSR strategy or flagship status is going to be achieved due to the project extension, please describe it here. Please provide references to the relevant documents (e.g. which strategy, which priority area, which flagship project is involved). In case the contribution to an EUSBSR priority area or flagship is claimed, please ensure that the information given complies with the justification of the support provided by the Priority Area Coordinator in the Letter of Dedication and Support from the EUSBSR Priority. Consequently, the latter document should also be presented.

**Description of the changes in budget of the project. \***

In the area below please outline the main changes in the project budget.

- a) Information about the requested additional ERDF
- b) Reallocation between work packages and budget lines
- c) Reallocation between partners
- d) Information on additional external expertise, equipment, investments, travels outside the eligible area or additional voluntary work.

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In this table please provide the background of the requested budget changes. Please provide the amount of the requested additional ERDF and describe the reallocations between work packages, budget line and project partners. Please provide specific information on additional external expertise, equipment, investments, travels outside the eligible area and voluntary work including the estimated budget of these activities.

Additional documents (up to 5 pages)	
<b>Signature of the lead partner<sup>1</sup></b>	
I hereby declare that the information provided in this application and in the attached documents is true and correct to the best of my knowledge.	
Name, Surname	
Position held	
Date (yyyy-mm-dd) and place	
The signature of authorised person(-s) of lead partner and official stamp of lead partner (if available)	

Please provide the list of additional documents that are attached to the Mini call application form. Applicants are allowed to send up to five pages of supplementing documents. The Project Partner Declaration, Letter of Commitment and Letter of dedication and support from EUSBSR Policy Area/ Horizontal Action Coordinator are not included into the "Additional documents".

Providing the signature of the lead partner is optional for projects that submit application via SL2014 correspondence. In case of technical problems occur in SL2014 the application can be submitted via email within the set deadline, however in this case the scan of the signed and stamped Mini call application form shall be submitted too.

## 2.2. Filling in the Mini call budget tool

Data about requested additional ERDF funding reallocations between work packages, budget lines and project partners shall be provided in the Mini call budget reallocation tool (Excel file).

When completing the budget tool please keep in mind that only the white cells are editable, the gray, green and yellow cells shall not be modified. Please note that only the Programme's template of the budget tool is accepted in the framework of the Mini call. All figures have to be given in EUR, up to two decimal places.

### Sheet: Reallocation between work packages and budget lines

Calculation of accumulated changes in the project budget	
Acronym of the project:	

Please provide your project's acronym into the white area "Acronym of the project".

Original budget from AF									
No	Budget line	Work Package 1	Work Package 2	Work Package 3	Work Package 4	Work Package 5	Work Package 6	Flat rate BL1/BL2	Total per BL
	Preparation costs (if applicable)								0.00
1	Staff costs								0.00
2	Office and administration								0.00
3	Travel and accommodation								0.00
4	External expertise and services								0.00
5	Equipment								0.00
6	Infrastructure and works								0.00
	Total per work packages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Please fill in the "Original budget from the AF" table with the budget from the latest valid version of your AF.

New project budget (after reallocation)									
No	Budget line	Work Package 1	Work Package 2	Work Package 3	Work Package 4	Work Package 5	Work Package 6	Flat rate BL1/BL2	Total per BL
	Preparation costs (if applicable)								0.00
1	Staff costs								0.00
2	Office and administration								0.00
3	Travel and accommodation								0.00
4	External expertise and services								0.00
5	Equipment								0.00
6	Infrastructure and works								0.00
	Total per work packages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

In table “New project budget (after reallocation)” the amended budget in each budget line has to be broken down into work packages. All figures refer to the eligible budget, i.e. ERDF co-financing plus national co-financing. When making changes between budget lines please keep in mind that making changes in staff costs (BL1) affects the budget on office and administration budget line (BL2), since the budget on BL2 is calculated by using flat rate (15% of staff costs).

Changes made										
No	Budget line	Work Package 1	Work Package 2	Work Package 3	Work Package 4	Work Package 5	Work Package 6	Flat rate BL1/BL2	Changes between BLs	
	Preparation costs (if applicable)	0.00							0.00	
1	Staff costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2	Office and administration		difference will be counted here <span style="color: red;">→</span>						0.00	0.00
3	Travel and accommodation	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
4	External expertise and services	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
5	Equipment	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
6	Infrastructure and works	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
	Change between work packages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Values in the “Changes made” table are automatically calculated and show the increases and decreases of budgets in the particular work packages and under the budget lines. The table validates the inserted data.

BUDGET CHANGES [AUTOMATIC]			
<b>Additional total eligible budget (EUR)</b>		0.00	
<b>Additional ERDF (EUR)</b>		0.00	
	<b>Changes in EUR</b>	<b>Sum of BLs or WPs</b>	<b>Reallocated % of total budget</b>
<b>Reallocation between budget lines</b>	0.00	0.00	0.00%
<b>Reallocation between work packages</b>	0.00	0.00	0.00%

The values in the “Budget changes table” are calculated automatically and show the additional total budget and the changes between work packages and budget lines. The value of additional ERDF is calculated based on values in the “Reallocation between partners” sheet, thus the value will be calculated only after the completion of that sheet.

### Sheet: Calculation of reallocation between partners

Calculation of reallocation between partners	
<b>Acronym of the project:</b>	

The “Acronym of the project” is copied automatically from the previous sheet.

Original budget												
Eligible budget by partner and work package												
	Co-financing rate*	Work Package 1 (incl. preparation costs)	Work Package 2	Work Package 3	Work Package 4	Work Package 5	Work Package 6	Flat rate for BL1	Flat rate BL2	Total per partner		
										EUR	%	ERDF
Lead Beneficiary										0.00	0%	0.00
Partner 2										0.00	0%	0.00
Partner 3										0.00	0%	0.00
Partner 4										0.00	0%	0.00
Partner 5										0.00	0%	0.00
Partner 6										0.00	0%	0.00
Partner 7										0.00	0%	0.00
Partner 8										0.00	0%	0.00
Partner 9										0.00	0%	0.00
Partner 10										0.00	0%	0.00
Partner 11										0.00	0%	0.00
Partner 12										0.00	0%	0.00
Partner 13										0.00	0%	0.00
Partner 14										0.00	0%	0.00
Partner 15										0.00	0%	0.00
TOTAL	EUR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
	%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%	0.00

Choose the applicable co-financing rate from a drop-down list (85% for partners from DE, LT and PL; 75% for partners from DK, SE and outside of the countries of the Programme Area). After choosing the applicable co-financing rates insert the original budget per work packages and project partners (in total eligible amounts). Check if the sums of work packages and the total sum are equal with the values in the "Original budget from AF" table on the "Calculation of reallocation sheet".

New project budget (after reallocation)												
Eligible budget by partner and work package												
		Work Package 1 (incl. preparation costs)	Work Package 2	Work Package 3	Work Package 4	Work Package 5	Work Package 6	Flat rate for BL1	Flat rate BL2	Total per partner		
										EUR	%	ERDF
Lead Beneficiary										0.00	0%	0.00
Partner 2										0.00	0%	0.00
Partner 3										0.00	0%	0.00
Partner 4										0.00	0%	0.00
Partner 5										0.00	0%	0.00
Partner 6										0.00	0%	0.00
Partner 7										0.00	0%	0.00
Partner 8										0.00	0%	0.00
Partner 9										0.00	0%	0.00
Partner 10										0.00	0%	0.00
Partner 11										0.00	0%	0.00
Partner 12										0.00	0%	0.00
Partner 13										0.00	0%	0.00
Partner 14										0.00	0%	0.00
Partner 15										0.00	0%	0.00
TOTAL	EUR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
	%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%	0.00

Similarly, to the first table in the "New project budget (after reallocation)" choose the applicable co-financing rate. Then insert the new budget per work packages and

project partners. Add new project partners with the applicable co-financing rate if necessary. Check if the sums of work packages and the total sum are equal with the values in the “New project budget (after reallocation)” table on the “Calculation of reallocation sheet”.

Changes made (+ / -) [AUTOMATIC]												
Table 2. Eligible budget by partner and work package												
		Work Package 1 (incl. preparation costs)	Work Package 2	Work Package 3	Work Package 4	Work Package 5	Work Package 6	Flat rate for BL1	Flat rate BL2	Total per partner		
										EUR	%	ERDF
Lead Beneficiary	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 2	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 3	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 4	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 5	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 6	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 7	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 8	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 9	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 10	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 11	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 12	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 13	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 14	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
Partner 15	0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00
TOTAL	EUR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		0.00%

The values in the “Changes made” table are calculated automatically. The value in the last cell of the “Total per partner – ERDF” column shows the total amount of additional ERDF requested.

### 3. Attachments to the application

In addition to the Mini call application form and the Mini call budget tool, the following documents shall be also provided in the application package:

- Project Partner Declarations:** Project partners in case their budget in the project has increased as a result of the requested project changes or new project partners have to complete and sign a new Project Partner Declaration. The standard template of the Interreg South Baltic Programme 2014-2020 should be used. The wording of the document must not be changed.
- Letters of Commitment:** Each of the Associated Partners (AP) added to the project partnership shall sign and deliver the Letter of Commitment. The standard template of the Interreg South Baltic Programme 2014-2020 should be used. Please note that the wording of the document must not be changed.



- **Letter of dedication and support from EUSBSR Policy Area/ Horizontal Action Coordinator:** If requested project changes are of high relevance to the Policy Area/Horizontal Action of EUSBSR and the project was not previously supported by EUSBSR Policy Area/Horizontal Action Coordinator EUSBSR the project may present a 'Letter of Dedication and Support from the relevant policy area coordinator/ horizontal action coordinator' that confirms support and links to the EUSBSR process. The project may submit up to three Letters.
- **Additional documents:** Applicants are allowed to send up to five pages of the supplementing documents / attachments, which provide additional information that might be of benefit while assessing the project proposal. The Project Partner Declaration, Letter of Commitment and Letter of dedication and support from EUSBSR Policy Area/ Horizontal Action Coordinator are not included into the "Additional documents".